



Sault Community Theatre Centre

Technical Specifications

Address:

Sault Community Theatre Centre
1007 Trunk Rd
Sault Ste Marie ON P6A 0E1
Website: www.saultctc.ca

Seating Capacity: 907

Staff Contacts:

Greg Marshall (Technical Director)	705-945-7309	technical@saultctc.ca
Susan Rajamaki (Front of House Manager)	705-971-6557	frontofhouse@saultctc.ca
Catharina Christenson (Box Office Manager)	705-945-7299	saultctc@shaw.ca
Amy See (General Booking Enquiries)	705-945-7312	seaa@adsb.on.ca



LOADING AND PARKING

Loading Access:

- Loading Bays: The main loading dock is located on the far side of the theatre (stage right), and is accessible from either Trunk Rd or Dacey Rd. There is a second loading dock in the workshop area.
- Loading Doors: 10 feet x 10 feet.
- Dock Height: 32.5 inches.



STAGE CREW

The Technical Director or his designate will be present for EVERY function and will be part of the "labour call" to supervise and advise on the technical needs of the contracted person or organization, and to function as that contracted person's or organization's trouble-shooter during performances.

- The total number of stage crew needed to staff an event will be determined by the Technical Director in consultation with the contracted person or organization. All positions, except Technical Director, Production Assistant, or Custodian, may be filled by the contracted person or organization subject to the approval of the Technical Director and provided all such persons are at least 14 years of age or more.
- The minimum crew call is 3 hours.
- Meal breaks are a 1-hour unpaid break. Meal breaks must be given every 4 hours, except that once in a day, stage crew may work a 5 hour block before a meal break is required. If stage crew are required to work beyond these times without a meal break, they will be paid double the prevailing rate until such time as they are able to take a one (1) hour break. If unable to provide a meal break during a move-in or move-out call, a 1/2 hour paid break plus a meal for all crew, including car-loaders on-call, shall be provided.
- At the completion of any two (2) hour work period, a ten (10) minute break shall be permitted for all personnel on call. Spotlight operators must be given a ten (10) minute break prior to commencing the move-out call.
- When more than one (1) performance of the same engagement are scheduled in one day, a minimum of seventy-five (75) minutes break will be provided between the conclusion of the first performance and the start of the next performance. If unable to provide a 75-minute break, a hot meal shall be provided or compensation of one (1) hour at double time pay rate shall be paid unless the total duration of multiple performances does not exceed 5 hours from the start of the first call to the conclusion of the last call. If more than two (2) performances of the same engagement are scheduled in one day, all performances in excess of two (2) shall be compensated for at time and a half.

NOTE: Refer to the [Policy Manual](#) Section 37 for further details

MAINSTAGE INFORMATION



Dimensions:

- Width - 40 feet (12.25 metres);
- Proscenium Height - 15 feet (4.57 metres);
- Distance from main curtain to back wall - 24 feet (6 metres);
- Distance from edge of thrust to main curtain (apron) - 19 feet (6 metres);
- Wing space: Stage left - 18 feet (5.74 metres);
Stage right - 32 feet (9.93 metres).

Pit Elevator/Stage Thrust/ Orchestra Pit:

- Can be set at various levels from stage height to 6 feet below auditorium floor level.

Stage Floor:

- The floor is pine and suspended on wooden sleepers, covered by 1/4 inch masonite.
- The main stage is covered with a black vinyl dance surface up to, but not inclusive of, the moveable thrust.

Rigging System:

- Single-purchase counterweight rigging system.
- 25 line sets (1500-pound capacity). For touring companies, 15 free line sets are available.
- Further information on spacing of lines and distance from the proscenium arch, is available from the Technical Director.

Draperies and Cyclorama:

- Main drape: red velour. Can be guillotined or travelled.
- House teaser: winch operated red velour
- Legs and borders 3 sets: 21 ounce black velour
- Mid-stage drape: 21 ounce black velour, split at centre
- Traveller: 21 ounce black velour.
- Back wall: plastered and can be used as a cyclorama.

House capacity:

- 897 seats plus 10 accessibility seats.
 - Main Floor: 560 seats (plus 6 accessibility seats)
 - Left Gallery: 178 seats (plus 2 accessibility seats)
 - Right Gallery: 159 seats (plus 2 accessibility seats)

Mixing Position:

- Located at rear of orchestra seating
- May require two (2) accessible seats to be killed. Mixing position must be discussed with Technical Director/Box Office Manager in advance to ensure killed seats are not sold.

USE OF HAZARDOUS MATERIALS

Flame / Pyro:

Use of any pyrotechnic special effects are subject to approval by the Technical Director, and plans must be finalized thirty days in advance of the event.

Haze and Fog:

Haze and Fog are permitted to be used onstage, subject to approval by the Technical Director.

Smoking and/or Vaping at the Theatre Centre is strictly prohibited under Algoma District School Board policy. This includes all areas outside the Theatre.

MAINSTAGE SOUND SYSTEM



House PA System:

- 8- JBL Vertec 4887 per side, in stereo, flown
- 2 - DIAC B218SL sub bass per side, on deck
- Lake processing and Lab Gruppen amplification

FOH Sound Equipment:

- AVID SC 48 w/ i-pad remote
- multi-media laptop
- CD Playback w/ pitch

Main Stage Monitoring System:

- 6 mixes From FOH Console
- 6 QSC KW12 powered speakers

Main Stage Sound System:

- An assortment of condenser and dynamic mics and passive and active DIs from; Radial, Shure; B52, B and SM57, SM 58, B87, SM89, SM81, AKG 214, Sennheiser 900 series drum and guitar mics, Crown and Audio Technica PZM and boundary mics;
- 2 Sure wireless handheld mics;
- Atlas round base and K&M tripod boom stands.

Hearing Assist:

- The auditorium of the Theatre is equipped with a T-coil wireless assistive audio system.

MAINSTAGE LIGHTING SYSTEM

Lighting Consoles:

- ETC Gio console

Control Locations:

- Control Room
- FOH
- Stage Right

Dimmers/Circuits:

- Two (2) CD80 racks with 82 dual 2.4 kw dimming modules (dimmer per circuit - 156 dimmers available)

Luminaires:

- 8 - 6 inch variable focus zoom lekolites, Model 2206
- 8 - 4 ½ inch lekolites, Model 2204
- 12 - 6 inch lekolites, Model 2209
- 12 - 6 inch lekolites, Model 2212
- 24 - 4 ½ inch variable focus zoom lekolites, Model 2205
- 20 - 6 inch fresnels, Model 3380
- 5 Iris 3 cyc lights, Model 5913
- 24 ETC Source 4
- 50 ETC Source 4 Jr Zoom
- 24 PAR 64 1k med/nar
- 8 ETC Par 575w
- 16 Chauvet Colorado LED Wash
- 6 Chauvet Maverick Mk III
- 2 Lycian Midget follow spots
- 6000 Lumen NEC Projector on Cyc Wall
- 16k Lumen 2K Projector from FOH on Screen

Extension Cables:

- 5 feet - 10 units
- 10 feet - 10 units
- 15 feet - 10 units
- 20 feet - 10 units

Stock Colour:

- Some stock colour is available. Consult Technical Director for more information.

House Lighting:

- Incandescent dimmer
- Controlled from various locations in the Theatre

AC Touring Disconnect:

- Lighting Disconnect: 200 amp 3-Phase (cam lock) on deck level stage right
- Sound Disconnect: 100 amp (tie in disconnect) on deck level stage right

STUDIO THEATRE INFORMATION



Description:

- 40 x 40 feet (12.25m);
- Located immediately behind Main Stage
- Entrance from Car Park

Sound System:

- Full range music playback system for background music and sound;
- Wireless mic and lectern.

Lighting System:

- 2 Strand CD80 dimmers 24ch x 2kW;
- 36 instruments – mix of 6 x 9 and 6x 12 6" zoom lekos and 6" fresnels and 1 kW PAR 64s;
- 1 – 1kW Comet follow spot.

Projection System:

- NEC PA600x projector, 6000 Lumens;
- 9 x 12 motorized screen.

STAGE EQUIPMENT

Concert Grand Piano:	9 foot YAMAHA CIIIF, tuned A440. Available by booking arrangement through Technical Director. Booking Fee: \$100 <i>per performance</i> PLUS piano tuning fee. Tuning undertaken by the Theatre's approved piano tuner. <i>Under no circumstances</i> will the organization booking the piano have a member of their organization tune the piano.
Upright Grand Piano:	Yamaha U3 Upright Grand Piano Available at no cost.
Keyboard:	Korg Triton Le Keyboard Available at no cost
Music Stands	24
Conductor's Podium:	1
Chairs:	80 padded stacking orchestra chairs
Risers:	16 – 4' x 8' x 8" risers which can be custom configured to create raised stages from 8" to 4' high;

FACILITIES



Dressing Rooms:

- Chorus dressing rooms (2): capacity 20 persons.
- Principal dressing rooms (2): capacity 4 persons.
- Dressing rooms include washrooms, showers, and mirrored makeup area.
- Located stage right, one floor above or below main stage.

Rehearsal Room:

- Dimensions: 40 x 40 feet (12.5m).
- Furnished with dance mirrors, barres, lighting and sound equipment.
- Located immediately behind main stage.

Green Room:

- Comfortable lounge area.
- Suitable for meals, with a large table.
- Kitchen, including fridge and microwave.
- Private washroom.
- Located stage right, two floors above main stage.

Workshop:

- Laundry facilities available
- Hazardous materials are not permitted in the workshop area unless approved by the Technical Director. A MSDS (Material Safety Data Sheet) for such materials must be provided to the Technical Director.

LOBBY INFORMATION



General:

- Entry to the Main Stage and Auditorium is through the Lobby.
- The individual or organization that has contracted to use the Main Stage may use the Lobby to:
 - Sell mementos, souvenirs or subscriptions related to their event, without charge, when the person or organization provides a seller;
 - Market or promote their organization's events;
 - Solicit and accept donations to that person or organization;
 - Acknowledge or express appreciation to a sponsor of the event.
- Use of the Lobby is limited to the direct use of the licensed person or organization. The person or organization contracted to use the Lobby shall not permit the use of the Lobby by a third party person or organization.
- By prior arrangement with the FOH Manager, the Lobby may be used as a performing or event space.

Food and Beverage Service:

- The Lobby Bar will be open at all events where ticket sales exceed 200 persons. For events with fewer than 200 persons, bar service may be provided subject to a booking fee.
- The Lobby Bar sells alcoholic and non-alcoholic beverages, and small snacks. By advance request, and with approval by the FOH Manager, it is possible for the bar to serve only non-alcoholic beverages and snacks.
- Food service can be provided at an event by prior arrangement with the FOH Manager.

Video Wall:

- The 16 screen composite video wall in the Lobby is available for use by prior arrangement with the Technical Director.

Lighting:

- Eighteen (18) LED wash fixtures mounted on an overhead truss grid provide programmable ambient and accent lighting options.

NOTE: Refer to the [Policy Manual](#) for additional details

FRONT OF HOUSE STAFFING

FOH Manager:

- The FOH Manager or their designate will be present at EVERY function and will be part of the "labour call" to supervise and advise on the FOH needs of the contracted person or organization, and to function as that contracted person's or organization's trouble-shooter during performances.

Security:

- Security is provided at all events at the rate specified in the [Rate Sheet](#).
- The total number of security needed to staff an event will be determined by the FOH Manager in consultation with the contracted person or organization. As a general guideline, one (1) to two (2) security persons will be required per event.

FOH Staff:

- The CTC will provide, at no charge, trained ticket takers and ushers to staff an event and provide assistance in the event of an emergency. The total number of ushers and ticket takers needed to staff an event will be determined by the FOH Manager.

NOTE: Refer to the [Policy Manual](#) Sections 39-42 for further details

SEATING CHART



Sault Community Theatre Centre Seating / Ticketing Guide

RIGHT ORCHESTRA - RO		
Row	Seat #'s	# Seats
A	A W11-A W16	6
B	B9-B16	8
C	C8-C16	9
D	D7-D16	10
E	E6-E16	11
F	F5-F16	12
G	G5-G16	12
H	H4-H16	13
J	J3-J16	14
K	K2-K16	15
L	L1-L16	16
M	M1, M5-M16	13
N	N7-N16	10

+2

149

CENTRE ORCHESTRA - CO		
Row	Seat #'s	# Seats
A	A W17-A W24	8
B	B17-B25	9
C	C17-C26	10
D	D17-D27	11
E	E17-E28	12
F	F17-F29	13
G	G17-G30	14
H	H17-H32	16
J	J17-J33	17
K	K17-K34	18
L	L17-L35	19
M	M17-M36	20
N	N17-N37	21
O	O17-O38	22
P	P17-P38	22
Q	Q17-Q33	17
R	R17, R22-R29	9

258

Total Orchestra 561
Total Gallery 337
Total Theatre 898

+ 10 Wheel Chair Seats

LEFT ORCHESTRA - LO		
Row	Seat #'s	# Seats
A	A W39-A W44	6
B	B39-B46	8
C	C39-C47	9
D	D39-D48	10
E	E39-E49	11
F	F39-F50	12
G	G39-G51	13
H	H39-H51	13
J	J39-J52	14
K	K39-K53	15
L	L39-L54	16
M	M39, M43-M54	13
N	N39, N43-N54	14

+2

154

RIGHT GALLERY - RG/RGR		
Row	Seat #'s	# Seats
AA	AA102-AA105-AA119	16
BB	BB101-BB120	20
CC	CC101-CC120	20
DD	DD101-DD120	20
EE	EE102-EE120	19
FF	FF104-FF120	17
GG	GG105-GG120	16
HH	HH107-HH120	14
JJ	JJ109-JJ120	12
KK	KK109-KK113	5

+2

159

LEFT GALLERY - LGL/LG		
Row	Seat #'s	# Seats
MM	MM102-116, MM119	16
NN	NN101-NN120	20
OO	OO101-OO120	20
PP	PP101-PP120	20
QQ	QQ101-QQ119	19
RR	RR101-RR117	17
SS	SS101-SS116	16
TT	TT101-TT114	14
UU	UU101-UU112	12
VV	VV101-VV110	10
WW	WW101-105, WW107-115	14

+2

178

